

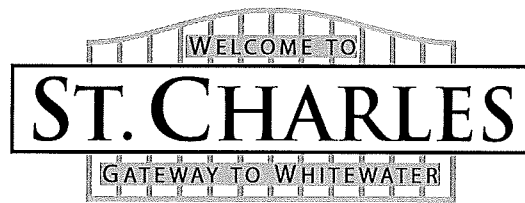
The City Council of the City of St. Charles welcomes you to its Special Meeting of Tuesday, January 2, 2018 at 5:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. January 2, 2018 Agenda	APPROVE
4. Designate Official City Publication	APPROVE
5. Designate Official Depositories	APPROVE
6. Designate Mayoral Committees	APPROVE
7. Designate City Attorney	APPROVE
8. Resolution #01-2018 Declaration of SRTS Infrastructure	APPROVE
9. Resolution #02-2018 Accepting and Awarding 2018 SRTS Bids	APPROVE
10. Winona County Emergency Manager Support	DISCUSS

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at nkoverman@stcharlesmn.org.**



**MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, January 2, 2018**

- 4. Designate Official City Publication.** A motion to designate the *St. Charles Press* as the Official Publication for the City of St. Charles is requested.
- 5. Designate Official Depositories.** A motion to designate *Merchants Bank of St. Charles*, *Bremer Bank of St. Charles*, and *Wells Fargo Investments* is requested at this time.
- 6. Designate Mayoral Committees.** A vice-mayor appointment and Committees will be discussed and appointed at the meeting.
2017 Vice Mayor – Dave Braun
Proposed Boards to Serve--
Dave Braun—Park Board
David Kramer—P&Z, Library, Sanitary District, Public Works
Craig Hilmer—School Board, Personnel
Wayne Getz—Sanitary District, High Speed Rail, EDA, P&Z, Personnel
John Schaber—EDA, Communication and Technology, Public Safety, High Speed Rail
- 7. Designate City Attorney.** A motion to designate *Flaherty & Hood* as the City Attorney is recommended. The fee schedule will increase from \$125 to \$135 per hour for municipal services.
- 8. Resolution #01-2018 Declaration of SRTS Infrastructure.** Please see the attached resolution for consideration.
- 9. Resolution #02-2018 Accepting and Awarding 2018 SRTS bids.** Please see the attached resolution for consideration.
- 10. Winona County Emergency Manager Letter of Support.** Currently, Winona County is considering the implementation of an Emergency Management position since the position has been left vacant. Through staff discussion with Winona County Sheriff Ron Ganrude, including the fire chief, police chief, and ambulance director, it is the belief that in order to support the effective collaboration of emergency resources and response within Winona County, that this position should be filled. It is anticipated that the Winona County Board of Commissioners will hold a discussion at their January 9th meeting and it has been requested that St. Charles consider support of this matter. Police Chief Ken Frank, Fire Chief Mike Schultz, and Ambulance Director Hardtke will be present to share their perspective and experience.

City of St. Charles
RESOLUTION #01-2018
Declaration of Safe Routes to School
Program (SRTS) Eligibility
SP 085-591-005
January 2, 2018

WHEREAS, the City of St. Charles has applied to the Commissioner of Transportation for a grant from the Minnesota State Safe Routes to School Program and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$92,847.11 by reason of the lowest responsible bid;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

It has been determined that the City of St. Charles declares that it has adopted subdivision regulations that require safe routes to school infrastructure in developments authorized on or after June 1, 2016 according to Minnesota Statute 174.40, subd. 4a.

Adopted this 2nd day of January 2018 by the Council of the City of St. Charles, Minnesota.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator

**City of St. Charles
Resolution #02-2018**

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING 2018 SRTS CONSTRUCTION CONTRACTS**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2018 Safe Routes To School construction project, bids were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Dunn Blacktop Co.	\$510,417.11
Pember Companies, Inc.	\$541,031.10
Elcor Construction, Inc.	\$705,167.40
TI-Zack Concrete, Inc.	\$714,236.00

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Dunn Blacktop Co. is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Dunn Blacktop Co for the 2018 Safe Routes To School project in the amount of \$510,417.11.

Adopted by the Council of the City of St. Charles, Minnesota this 2nd day of January, 2018.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

