



The City Council of the City of St. Charles welcomes you to its
 Regular Meeting of Tuesday, July 25, 2017 at 6:00 p.m.
 at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. Approval of the Agenda	
4. Notices and Communications –	
5. Review of Financials	
6. SMIF Presentation	INFORMATION
7. Public Hearing-Ordinance #593 Parking Amendment	HOLD
8. Ordinance #593 Parking Amendment (1 st Reading)	APPROVE
9. 2018 Budget Timeline	INFORMATION
10. Letter of Intent--UMMEG	APPROVE
11. Closed Session--Administrator Review	INFORMATION

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT



**MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, July 25, 2017**

- 6. SMIF Presentation.** Alissa Blaha from the Southern Minnesota Initiative Foundation (SMIF) will be present to give a brief update on regional initiatives and SMIF's work with local community groups.
- 7. Public Hearing--Ordinance #593 Parking Amendment.** Please see proposed amendment.
- 8. Ordinance #593 Parking Amendment (1st Reading).**
- 9. 2018 Budget Timeline.** Please see the enclosed timeline for consideration.
- 10. Letter of Intent—UMMEG.** Enclosed is a Letter of Intent for consideration to submit to the UMMEG Board as an indication of interest by the City of St. Charles.
- 11. Closed Session—Administrator Review.** Closed Meeting Pursuant to Minnesota Statute 13D.05 Subd. 3(a).

CITY OF ST. CHARLES

ORDINANCE #593

AN ORDINANCE OF THE CITY OF ST. CHARLES, MINNESOTA REGULATING THE PARKING OF MOTOR VEHICLES, TRAILERS AND RVS IN RESIDENTIAL DISTRICTS AND DEFINING PENALTIES FOR OBSTRUCTING ENFORCEMENT EFFORTS OF THE PARKING REGULATIONS.

THE CITY OF ST. CHARLES DOES ORDAIN (deleted material is enclosed in brackets and lined out; new material is underlined; subsections which are not being amended are omitted):

Section 1. Title VII: Public Works, Chapter 70: Parking, of the City Code of St. Charles, Minnesota, be amended as follows:

§ 70.03 PARKING.

(A) Time limit parking zones.

(1) The Council may, by resolution, designate certain areas where the right to park is limited during hours specified. The Public Works Superintendent shall mark by appropriate signs each zone so designated.

(2) During the hours specified on the sign, no person shall park a vehicle in any limited parking zone for a period longer than is specified.

(B) No parking, stopping or standing zones.

(1) The Council may designate certain streets or portions of streets as no parking or no stopping or standing zones and may limit the hours in which the restrictions apply by resolution. The Public Works Superintendent shall mark by appropriate signs each zone so designated.

(2) Except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or a traffic control device, no person shall stop or park a vehicle in an established no stopping or standing zone when stopping or standing is prohibited.

(3) No vehicle shall be parked in a no parking zone during hours when parking is prohibited except that a vehicle may be parked temporarily in the zone for the purpose of forming a funeral procession, and a truck may be parked temporarily between the hours of 8:00 a.m. and 6:00 p.m. of any business day for the purpose of loading or unloading where access to the premises is not otherwise available.

(C) Parking of certain vehicles in residential areas.

(1) No truck, tractor, semi-tractor, or pickup having more than 5-ton gross vehicle weight rating, trailer, mobile home, heavy equipment, dump trucks, RVs, boat or RV trailers, or any vehicle exceeding 25 feet in length, shall be allowed to park, stand or remain unattended on streets or alleys in residential zones within the city. A residential zone is that area so defined in the Zoning Code.

(2) Unless otherwise excepted under clause (3) below, no vehicle shall in any case be parked upon any street or alley [in any one place] in the same location for a continuous period longer than 48 hours, unless a different period is specified for particular locations by the Council. For the purpose of this subdivision, any vehicle moved a distance of less than 500 feet during such 48 hour period shall be deemed to have remained in the same location.

(3) Exceptions.

(a) Trucks may park temporarily on streets or alleys in residential areas only long enough to load or unload (such as moving vans, parcel delivery, and product sales).

(b) Trucks and non-semi trailers used for construction, electrical, plumbing, appliance, phone, cable, or other repair service, may park on residential streets or alleys during such construction or repair service, but only adjacent to the premises being served.

(c) No trailers or dumpsters used for construction projects may be parked on streets or alleys overnight unless lighted or reflectorized.

(d) Trucks, trailers and any vehicle having gross vehicle weight rating of more than 5 tons, or more than 25 feet in length, may only be parked in driveways or side or rear yard areas in residential districts, and only if owned or leased by the owner or lessee of the premises.

(D) *Other restrictions in residential areas.*

(1) No diesel or other truck or semi-trailer engines or trailer refrigeration units may be operated between the hours of 8:00 p.m. and 5:00 a.m., or for more than 15 minutes at any one time, anywhere in a residential zoned area.

(2) No vehicle or trailer shall be parked in a manner or place which restricts view of intersections or pedestrian crosswalks from on-coming traffic, or interferes with the movement of, or loading or unloading of school buses.

(E) *Impoundment.*

(1) Any police officer may remove a vehicle from a street to a garage or other place of safety when the vehicle is left unattended or constitutes an obstruction to traffic, or hinders snow removal, street improvement or maintenance operations.

(2) The vehicle shall not be released until towing and storage fees are paid in addition to any fine imposed for violation of this chapter.

(F) *Prima facie violation.* The presence of any motor vehicle standing or parking on any street or alley in violation of this chapter is prima facie evidence that the registered owner of the vehicle committed or authorized the commission of the violation.

(G) Obstructing enforcement efforts; penalty. It shall be a misdemeanor for any person to obliterate or remove any mark placed on a vehicle by law enforcement for the purpose of measuring the time a vehicle has been parked at a particular location.

[(G)] (H) *Penalty.* Unless otherwise specified or charged as administrative fines, all parking violations shall be a petty misdemeanor for each day the violation continues.

Section 2: This Ordinance shall take effect thirty days after its publication.

Adopted this ____ day of _____, 2017 by the City Council of the City of St. Charles, Minnesota.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator

First Reading:

Date: _____

Ayes: _____
Nays: _____
Absent: _____
Abstain _____

Second Reading:

Date: _____

Ayes: _____
Nays: _____
Absent: _____
Abstain _____

Published:

Date: _____

City of St. Charles

2018 Budget timeline promotes a timeframe to review only the Governmental Funds directly as they relate to the certified levy. The following funds are included in the Certified Levy budget section: Administration, Park, Recreation, Street, Library, Fire, Swimming Pool and EDA . By scheduling the Enterprise Funds (Electric, Water, Sewer, Ambulance) budget in the future, it allows for more historical data to provide a clearer forecast for Mike Bubany to draw from as we review CIP and rates.

<i>Month</i>	<i>Schedule Plans</i>
July 10 - August 2	City administrator/accountant to meet with department heads
22-Aug	Council meeting - copy of preliminary budget, CIP and department goals to council
12-Sep-17	Council meeting - Discuss Governmental Levy Budget
26-Sep-17	Certify levy Governmental (Levy) amount at council meeting Approve resolution for preliminary levy to Winona County
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October 10, 2017	Preliminary Enterprise Fund Budgets
October 24, 2017	Discuss Enterprise Budget Changes, CIP (Mike Bubany)
November 14, 2017	Finalize Enterprise Budget
December 12, 2017	TNT Council meeting to allow public input Finalize/Approve

Can utilize special meeting date of December 26, 2017 if needed

City of St. Charles
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Mayor: John Schaber, Council: David Kramer, Craig Hilmer, Wayne Getz, David Braun, Adm.: Nick Koverman

July 25, 2017

Chuck Christensen, President
Upper Midwest Municipal Energy Group
C/O Cumberland Municipal Utility
P.O. Box 726
Cumberland, Wisconsin 54829

RE: Letter of Intent to Participate in OneEnergy Solar Project

Dear Mr. Christensen:

This constitutes a letter of intent (LOI) by the City of St. Charles ("Member") to participate in the OneEnergy Solar Project ("Project").

1. The Project consists of entry by the Upper Midwest Municipal Energy Group ("UMMEG") into a twenty-five year power purchase agreement ("PPA") with a project affiliate of OneEnergy Renewables, for capacity and energy output associated with multiple solar photovoltaic installations and related interconnection facilities.
2. Currently, it is contemplated that the Project will have an aggregate AC capacity rating of approximately 20 MW and that member will purchase approximately 3,400,000 KWh (2 MW) of net output from the Project from an installation located at property located in Member's service territory.
3. Member recognizes that UMMEG will rely on this LOI for purposes of allowing UMMEG to finalize and execute the PPA, but that the Member's participation in the Project will become binding only upon the Member executing an entitlement share purchase agreement with UMMEG.

By: _____

John Schaber, Mayor

ATTEST:

Nick Koverman, City Administrator

