

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, August 18, 2015 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer
Dave Braun
Orv Dahl
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Police Chief Ken Frank, Fire Chief Lyle Peterson, Ambulance Director Jeff Hardtke, and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Dan White, Travis Lange (Benike Construction), David Molda (Benike Construction) and Craig Hilmer (St. Charles Press).

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve: **Orv Dahl**
No discussion.
Motion carried.

4. MEETING MINUTES

-July 14, 2015
Motion to approve: **Orv Dahl**
No further discussion.
Motion carried.

-July 28, 2015
Motion to approve: **David Kramer**
No further discussion.
Motion carried.

5. APPROVAL of AUGUST PAYABLES

Motion to approve: **David Kramer**
No further discussion.
Motion carried.

6. Notices and Communications. None.

7. Reports of Boards and Communications. Various reports were given.

8. EMS Building Update. Travis Lange from Benike Construction was present to give the Council a brief update on the progress of the new fire/ambulance facility. Lange expressed that the overall project was moving forward as anticipated and that the schedule was being met. A brief delay was sustained due to weather, but that the company anticipated making up the delay.

9. Resolution #21-2015 Awarding Bids Police Department Renovation. David Molda, Senior Project Engineer for Benike Construction, outlined the construction budget for the EMS project and highlighted that the available funds remaining were approximately \$112,625. The Police remodel with the various alternates was \$235,726. With the additional revenues pledged toward the original project, a project contingency of \$26,899 remained and the remodel could be completed. The portion of the project that remained outstanding was the garage addition which was an additional \$199,227 with the proposed alternative of masonry wanescot. Admin. Koverman and staff outlined several options to the Council within the existing Capital Improvement Plan. In addition, the CIP reserve was approximately \$126,000 that would allow either as a possible contingency fund or way to fund other projects. In working with department heads, the options for pushing 2016 projects out and/or making one time adjustments for general fund operations could afford the project's completion. Koverman did express that several options were

available to the Council to complete the project, but that it did not allow for much error and while much of the concerns/hurdles for unknown items were cleared, it did not leave a contingency. He asked Mr. Molda to provide Council information concerned the future market. Mr. Molda outlined that he anticipated material increases of 7-10 percent on top of labor increases in the same range. He stated that known projects of 8 school districts as well as DMC projects were being scheduled for late 2016-2017. He estimated by waiting the hold may add up to an additional \$20-30,000 in costs. Should the Council choose to wait until 2017, he added that additional expenses from Benike would more than likely be incurred as well. Discussion surrounded the potential levy increase and the adding of taxes. Staff demonstrated how the proposed tax levy for 2016 was primarily due to the EMS building bond, which after consultation with Mike Bubany was proposed as part of the initial EMS bond discussion and that the estimates were falling in line with the true numbers. Staff showed how if the police garage was completed that it would not impact the tax levy as it would fall within the existing budget. The question of the budget not falling within the \$2.3 million budget was answered as Mayor Schaber expressed that it was always the intent of utilizing existing pledged dollars from the departments to make up the difference so that it would lessen the tax burden. Chief Peterson addressed the Council to express that consideration should be given to the additional costs of not moving forward at this time. A brief discussion was held with respect to cash flow of the costs with the addition in relation to 2015-2016. Hearing no further discussion, Mayor Schaber called for a motion. A motion was made to accept Alternates #2 and #3 with the police facility remodel and Alternates #1 and #3 with the police garage addition.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

10. Resolution #22-2015 Awarding Bids/Contract Storm Sewer Extension. Admin. Koverman presented the estimated received and tabulated by WHKS with respect to the storm sewer project that would need to be completed as part of the fire/ambulance building that extends under Highway 14 and was not part of the original project. After reviewing the bids it was the recommendation that SL Contracting, Inc. be awarded the project for \$35,320.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-None

Motion to adjourn at 7:54 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John Schaber, Mayor

Attest: _____

Nick Koverman, City Administrator