

**MINUTES of the ST. CHARLES CITY COUNCIL Special Meeting  
For Thursday, August 7, 2014 held at 5:00 p.m. at  
830 Whitewater Avenue  
St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Orv Dahl  
Wayne Getz  
Bill Spitzer

**MEMBERS ABSENT:**

Dave Braun

**STAFF PRESENT:**

Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Craig Hilmer (Press).

**1. ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 5:07 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: **John Schaber**

No Discussion.  
Motion carried.

**4.Ordinance #569 Authorizing the Sale of Real Property to Active Tool & Die.** Admin. Koverman reviewed with the Council the reasoning for the Ordinance in order to sell the property. He highlighted the signed development agreement and certificate of survey as exhibits. No further discussion was held. A motion was made to approve Ordinance #569.

Motion to approve: **John Schaber**

No further discussion.  
Motion carried.

**5.Resolution #28-2014 Approve the Sale of Real Property to Active Tool & Die.** Admin. Koverman reviewed the agreement of the 2 acre land sale for the purchase price of \$1. He highlighted the Tax Increment Financing District that was created within the development to recuperate the full cost of the land and improvements that was previously agreed upon as assistance to move the project forward. No questions were asked, the signed land sale agreement was displayed as an exhibit to the resolution. A motion was made to approve the resolution as presented.

Motion to approve: **Orv Dahl**

No further discussion.  
Motion carried.

**6.Temporary License To Access and Construct Improvements.** To help alleviate any potential timing issues and to help expedite the beginning of construction, a license agreement to begin construction was presented to the Council. The Active Tool & Die owners wished to begin construction that following Monday, the 11<sup>th</sup>, and this would allow them to move forward if a closing was not possible prior to that date. Understanding the agreement, a motion was made to approve the license.

Motion to approve: **Wayne Getz**

No further discussion.  
Motion carried.

Motion to adjourn at 5:12 p.m.  
Motion to approve: **John Schaber**  
Motion declared carried.

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**John P. Schaber, Mayor Pro Tem**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**