

**MINUTES of the ST. CHARLES CITY COUNCIL  
for Tuesday, December 27, 2011 at 7:00 p.m.  
830 Whitewater Avenue  
St. Charles, MN 55972**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Nick Koverman City Administrator  
Kristine Huinker, City Accountant  
Rick Schaber, Park & Rec Dir.

**OTHERS IN ATTENDANCE:** Nancy Heim and Dan White

**1). ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:00 p.m.

**2). PLEDGE OF ALLEGIANCE**

**3). APPROVAL of the AGENDA:**

**Motion to approve the agenda: Delete: 15. Resolution #42-2011 Chattanooga Innovation Park  
Orv Dahl**

**Motion carried.**

**4). NOTICES AND COMMUNICATIONS. None.**

**5). Review of Financials.**

**6). 2012 LELS Contract.** The Council had reviewed the agreement and concurred with the changes. A motion to approve the terms and conditions of the 2012 LELS contract was made.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

**7). 2012 IBEW Contract.** Mayor Spitzer asked if everyone had the chance to review the language changes and the proposal. All concurred with the negotiations. A motion to approve the language changes and terms of the 2012 IBEW contract was made.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

**8). 2012 Budget.** Mayor Spitzer asked if the Council had any questions, concerns or comments. Admin. Koverman briefly highlighted the reduction of \$70,000 to the budget which results in a 0.8 percent decrease to the proposed levy. No further discussion was held. A motion to approve the 2012 budget was made.

**Motion to approve: Orv Dahl**

**No further discussion.**

**Motion declared carried.**

**9). Resolution #45-2011 Approving Final Levy Collectible 2012.** The final levy amount will be \$793,629. A motion was made to approve the final levy.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

**10). Resolution #46-2011 Establishing 2012 Budget.** The total 2012 budget of \$7,030,476 was discussed and a motion was made to establish the 2012 budget.

**Motion to approve: Orv Dahl**

**No further discussion.**

**Motion declared carried.**

**11). Lions Dog Park Project.** The Council reviewed the plans by the Lions Club and the Dog Park Committee for the future dog park. The Council extended their appreciation to the group and expressed that it will be a nice addition to the community.

**Motion to approve: Dave Braun**

**No further discussion.**

**Motion declared carried.**

**12). Elcor Construction Pay Request No. 4.** The Council briefly reviewed the pay request from Elcor for the I-90 project. A motion was made to approve the request.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

**13). Frac Sand Information.** Mayor Spitzer and Admin. Koverman presented some basic information on the topic of frac sand mining. Various pieces were provided the Winona County Planning Department. During the January 10<sup>th</sup> meeting, Winona County Planner Jason Gillman will be present to discuss the County's involvement and the next steps in the process. No further discussion was held.

**14). DESCASD Ordinance Update.** The Sanitary District recently sent a letter and proposed ordinance for the city to review and incorporate into the city's ordinance. No further discussion was held.

**16). December 30, 2011 Year End Close.** Administrator Koverman expressed that in years past the City has closed for two hours to conduct the year end close with accounts. This practice has worked well.

**Motion to approve: John Schaber**

**No further discussion.**

**Motion declared carried.**

**17). January 3, 2012 Meeting.** The Council voted to have their first regular meeting of the year on January 3, 2012 at 5:00 p.m. A motion was made to that effect.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

**18). January 10, 2012 meeting.** The council had a brief discussion regarding holding their regular meeting on January 10, 2012 but not to hold the 24<sup>th</sup> meeting.

**Motion to approve: John Schaber**

**Clm. Getz made a friendly amendment to add that if an emergency or need arose to hold the meeting.**

**No further discussion.**

**Motion declared carried.**

**19. Resolution #47-2011 Decertifying TIF #2.** The resolution was necessary in order to decertify the Downtown Central Business District Tax Increment Financing District. A motion to approve the resolution was made.

**Motion to approve: Orv Dahl**

**No further discussion.**

**Motion declared carried.**

**20. Resolution #48-2011 Decertifying TIF #3.** The resolution was necessary in order to decertify the Whitewater Way Apartments Tax Increment Financing District. A motion to approve the resolution was made.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

*Unscheduled Public Appearances.*

Mr. Dan White thanked the Council for their work.

Ms. Nancy Heim read a letter to the Council with respect to the ongoing negotiation of the land swap transaction. She highlighted some points of concern and expressed that the transaction will be concluded. Mayor Spitzer thanked her and expressed that the item may be addressed if necessary during a closed meeting at a future date.

**A motion to adjourn the meeting at 7:36 p.m.**

**Motion to approve: John Schaber**

**Motion declared carried.**

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, Administrator**