

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, January 10, 2017 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
Mayor John Schaber
Dave Braun
Craig Hilmer
Wayne Getz
David Kramer

STAFF PRESENT: Ken Frank (Police Chief), Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Jill Veerkamp (St. Charles Press), and Mitch and Katrina Boyum.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA

Motion to approve the agenda with additions to item 13 and 17: **Wayne Getz**
No discussion.
Motion carried.

4. Meeting Minutes

December 13, 2016-- An amendment to the minutes was relayed to the Council by Clm. Kramer
Motion to approve as amended: **David Kramer**
Motion declared carried.

5. January Payables.

Motion to approve: **Dave Braun**
No discussion.
Motion declared carried.

6. Notices and communications: Admin. Koverman relayed the SEMLM meeting invitation for January 31, 2017.

7. Reports of Boards and Committee:

Various reports were given by staff and Council.

8. Oath of Office—Treasurer William Eckles

The Oath of Office was given by Mayor Schaber to William Eckles.

9. Resolution #02-2017 Liquor License-St. Charles Golf Course. After Mayor Schaber presented the resolution for consideration a motion was made to approve as presented.

Motion to approve: **Dave Braun**
No discussion.
Motion carried

10. Whitewater Winterfest Request. Mitch and Katrina Boyum presented a request to close the portion of 12th Street directly behind Patriot's Pub for the purpose of hosting evening events from 5 p.m. till midnight. They listed safety reasons as for the request as they are hosting an outdoor icebar as part of the event. In speaking with the St. Charles Bakery, their business would be closed and they did not have any concerns.

Cones, barricades and signs would be put up as well. A motion was made to approve the temporary closing of that portion of 12th Street.

Motion to approve: **David Kramer**

No discussion.

Motion carried.

11. 2017 Walking Trails Fogging Proposal. Admin. Koverman reviewed a proposal to seek bids for a fogging/seal coating project for approximately 16,000 lineal feet of bike/walking trail. The maintenance would help to sustain the approximately 12 year old trails. The approximately cost was \$17,000, but estimates would be sought by WHKS. A motion was made to approve the seeking of bids for the proposed project.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

12. Part-time Officer Request. Chief Frank presented the name of Steven Tyler Rogers for approval as a part-time officer pending a successful background investigation, psychologist, physical, and physical agility test. Preliminary reports from several of the testing professionals relayed that there should not be any concerns. He briefly relayed his background and some of the reasoning why looked to move him through the process. Clm. Braun also relayed that he knew of Mr. Rogers' qualifications and felt he would do an excellent job. A motion was made to approve the hiring pending the completion of the above mentioned components.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

13. Schultz and Abbott Resignation—Park Board. The Council briefly discussed the resignations of Mike Schultz and Jim Abbott from Park Board and thanked them for their service. Motion to approve the resignations.

Motion to approve: **David Kramer**

No discussion.

Motion carried.

14. Voluntary Assessment for CGMC Environmental Action Fund. Administrator Koverman presented the memo from the Coalition of Greater Minnesota Cities and the request to participate in the Voluntary Environmental Action Fund. The memo outlined some of the work in the initial year of the program and he relayed that the cost would be \$1,294.00 and would recommend that if approved the funds come from the legal counsel line. Clm. Kramer expressed that because of the work cited with the sanitary sewer and wastewater that the sanitary sewer enterprise fund be used instead. A motion was made to participate as a member in the CGMC's voluntary assessment environmental action fund in the amount of \$1,294.00 that would come from the sanitary sewer enterprise fund.

Motion to approve: **David Kramer**

No discussion.

Motion carried.

15. Administrator Time Off Request. Mayor Schaber called for a motion for the requested time off.

A motion was made to approve the request.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

16. January 24, 2017 Meeting. Mayor Schaber relayed that often times because of the first meeting in January and the regular meeting that often times there is not enough material for an agenda and that it has been canceled in the past. A motion to cancel the January 24, 2017 was so moved.

Motion to approve: **Craig Hilmer**

No discussion.

Motion carried.

17. Park Board Appointments. Mayor Schaber shared the names of Eric Manley and Justine Reinhardt were presented to fill the vacancies on Park Board. After a brief discussion a motion was made to approve the appointments.

Motion to approve: **Dave Braun**

No discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

None.

Motion to adjourn at 6:28p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John P. Schaber, Mayor

ATTEST

Nick Koverman, City Administrator