

**MINUTES of the ST. CHARLES CITY COUNCIL  
for Wednesday, January 2, 2013 held at 5:30 p.m. at  
830 Whitewater Avenue,  
St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:

John Schaber

Dave Braun

Orv Dahl

Wayne Getz

Mayor Bill Spitzer (absent)

**STAFF PRESENT:**

Nick Koverman, Administrator

**OTHERS IN ATTENDANCE:** Craig Hilmer (St. Charles Press)

**1. ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Vice-Mayor Schaber calling the meeting to order at 5:35 p.m.

**2. PLEDGE of ALLEGIANCE**

**3. APPROVAL of the AGENDA**

Motion to approve the agenda: **Dave Braun**

No discussion.

Motion carried.

**4. Oath of Office:** The Oath of Office was given to John Schaber and Orv Dahl

**5. APPROVAL of the MINUTES**

**December 11, 2012**

Motion to approve: **Wayne Getz**

No discussion.

Motion declared carried

**6. Designate the Official City Publication.** A motion was made to approve the St. Charles Press as the official publication for the City of St. Charles.

Motion to approve: **Dave Braun**

No discussion.

Motion declared carried.

**7. Designate Official Depositories.** A motion to approve Eastwood Bank, Merchants Bank, and Smith Barney as the official depositories for the City of St. Charles was made.

Motion to approve: **Wayne Getz**

No discussion.

Motion declared carried.

**8. Designate Mayoral Committees.** Without Mayor Spitzer present the Council voted only on the appointment of Vice-Mayor. A motion was made to appoint John Schaber as Vice-Mayor. Clm. Schaber accepted the motion.

Motion to approve: **Dave Braun**

No further discussion.

Motion declared carried.

**9. Designate City Attorney.** A motion was made to approve Flaherty & Hood as the City's legal counsel.  
Motion to approve: **Orv Dahl**  
No further discussion.  
Motion declared carried.

**10. Ordinance #551 Administrative Fines and Fees 1<sup>st</sup> Reading.** A first reading was given for the annual resolution. Admin. Koverman highlighted the few changes to the Council which involved only the mileage change. A motion to approve the first reading was made.  
Motion to approve: **Wayne Getz**  
No further discussion.  
Motion declared carried.

#### **UNSCHEDULED PUBLIC APPEARANCES**

Motion to adjourn at 5:40 p.m.  
Motion to approve: **Orv Dahl**  
Motion declared carried.

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**John P. Schaber, Mayor Pro-Temp**

ATTEST

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**Nick Koverman, Administrator**