

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**For Tuesday, June 11, 2013 held at 7:00 p.m. at**  
**830 Whitewater Avenue**  
**St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Dave Braun (absent)  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Jeff Hardtke (Ambulance director) and Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Dan White, Cathy Groebner, and Craig Hilmer (St. Charles Press).

**1. ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: **Orv Dahl**  
No discussion.  
Motion carried.

**4. MEETING MINUTES**

**-May 14, 2013**

**Motion to approve: John Schaber**  
**No discussion.**  
**Motion carried.**

**-May 28, 2013**

**Motion to approve: Wayne Getz**  
**No discussion.**  
**Motion carried.**

**APPROVAL of the JUNE PAYABLES**

Motion to approve payables: **John Schaber**

**6. Notices and Communications.** Admin. Koverman relayed that he had received an email correspondence with a letter from Purple Heart Memorial group indicating that they would no longer be pursuing the memorial as their funding was stipulated for a Winona build. He said he replied and thanked them, but let them know if there was ever anything St. Charles could do that we would be more than happy. The Whitewater Triathlon was being organized for July 4 by St. Charles Family Chiropractic and co-sponsored by the Chamber of Commerce. Details were available on the website and facebook. He shared other reading resources as well.

**7. Reports of Boards and Committees:** Various reports were given by Council and staff.

**8. 2013 Cancer Awareness Week Proclamation.** Mayor Spitzer read the proclamation aloud. A motion to approve it was made.

Motion to approve: **John Schaber**  
No further discussion.  
The motion carried.

**9. St. Charles Ambulance Upgrades.** Jeff Hardtke, the St. Charles Ambulance Director, was present to request and answer questions regarding the proposal to upgrade lights and sirens to the 2006 ambulance rig while it was being repaired. Director Hardtke expressed that the items will add safety features to the unit that will also bring value to the unit that has low miles. With these upgrades, he anticipates increasing the life span of the unit by three years. The approximate cost of the upgrades was \$7,750. No questions were asked. Mayor Spitzer expressed that through Mr. Hardtke's report it looked as though the ambulance had the necessary reserve and that the added safety was a benefit. A motion to approve the ambulance upgrades was made.

Motion to open: **John Schaber**

No further discussion.

Motion carried.

**10. Resolution #11-2013 Two-Day 3.2 Malt Liquor License.** The resolution was considered. No complaints were heard from last year's Fair event. A motion to approve the resolution was made.

Motion to approve: **John Schaber**

No further discussion.

The motion carried.

**11. Resolution #12-2013 Three-Day 3.2 Malt Liquor License.** The resolution was considered for the annual Winona County Fairgrounds. A motion was made to approve the resolution.

Motion to approve: **Wayne Getz**

No further discussion.

The motion carried.

**12. Resolution #13-2013 Off-Site Gambling Permit-Hugh Watson Post 190.** The Council reviewed the resolution for the request for off-site gambling to be held at the Winona County Fairgrounds. A motion was made to approve the resolution.

Motion to approve: Orv Dahl

No further discussion.

The motion carried.

**13. Background Rejection Criteria.** Mayor Spitzer discussed that as the city reviewed its process for backgrounds, it was brought to our attention that a general guideline for background rejection should be implemented. The City of Winona provided a framework from which to start which was taken from the St. Paul Police Department. Admin. Koverman worked with Flaherty & Hood to review the guidelines and make necessary revisions. No further questions were asked. A motion to approve the criteria to be inserted into the Police Department manual was made.

Motion to approve: Wayne Getz

No further discussion.

The motion carried.

**14. Winona County Comprehensive Plan.** Admin. Koverman provided a brief update regarding the first meeting of the committee. A chair and vice-chair was established. A general meeting time was scheduled for future meetings. More will be updated as the committee moves forward.

**UNSCHEDULED PUBLIC APPEARANCES**

-Dan White—Asked about information on volunteering to read during the Fair.

Motion to adjourn at 7:29 p.m.

Motion to approve: **John Schaber**

Motion declared carried.

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**