

**MINUTES of the ST. CHARLES CITY COUNCIL  
For Tuesday, June 23, 2015 held at 6:00 p.m. at  
830 Whitewater Avenue  
St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
David Kramer  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor John Schaber

**STAFF PRESENT:**

Ken Frank (Police Chief), Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Senator Matt Schmit, Dan White, Todd Herman, Steve Thompson (JHS Inc.), Colton Herman, Jacob Braun, Bryan Todd (Post Bulletin), Jessica Allred (Winona County WIC), and Craig Hilmer (St. Charles Press).

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: **Dave Braun**  
No discussion.  
Motion carried.

**4. Notices and Communications.** Highlight of the Executive Director of Project Fine.

**5. Review of Financials.** No questions were asked.

**6. Swearing in of Part-time Officers.** New part-time officers Jacob Braun and Colton Herman were given the Police Officer Oath by Police Chief Ken Frank.

**7. Senator Matt Schmit Legislative Update.** Senator Matt Schmit provided a brief update on the 2015 legislative session. No questions were asked. The Council thanked him for his time and work for our area.

**8. Winona County Department of Health Request for Community Center Use.** Admin. Koverman relayed discussions leading up to the request by the Winona County Department of Health as they are seeking to move into the downtown area to better serve local and area clients. Jessica Allred was present for the County. All Council agreed it would be a good service to provide if the space was open. Admin. Koverman expressed that both the County Health Department and Veteran's Services coordinator would occupy the space and that the third Tuesday historically has been utilized very little. In addition, a request to store a rolling cabinet was made. Space could be made available. The request offered \$50/month for the space. Clm. Kramer asked if the desire would be to offer the space indefinitely? Council agreed that until the County Health Department felt it was no longer a good fit that it would be acceptable. A motion was made to allow the use of the space on the third Tuesday from 8:30 a.m. to 3:30 p.m. indefinitely (Clm. Getz). Admin. Koverman queried as to the Council's desire to offer the space for no charge as the Veteran's Service does not pay for the once a month use. A friendly amendment to waive the fee was made (Clm. Braun) and Council concurred.

Motion to approve: **Wayne Getz**  
Amendment: **Dave Braun**  
No further discussion.  
Motion carried.

**9. Ordinance #578 Amending the Zoning Map (2<sup>nd</sup> Reading).** Mayor Schaber presented the amendment for discussion. A motion was made to approve the second reading of the ordinance.

Motion to approve: **David Kramer**  
No discussion.  
Motion carried.

**10. Ordinance #579 Amending Parking Requirements (2<sup>nd</sup> Reading).** Mayor Schaber briefly reviewed the ordinance and the parking language changes. A motion to approve the second reading of the ordinance was made.

Motion to approve: **Orv Dahl**

No discussion.

Motion carried.

**11. Resolution #17-2015 2-day Intoxicating Liquor License—Hugh Watson Post 190.** The resolution was presented for consideration and approval. It is an annual license provided for the Winona County Fair. Clm. Kramer asked why the licenses were broken into two separate licenses. Admin. Koverman explained that the state only provides for a 1-4 day license and thus was instructed to have requests broken into two separate permits. A motion to approve the resolution was made.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

**12. Resolution #18-2015 3-day Intoxicating Liquor License---Hugh Watson Post 190.** The resolution was presented and a motion was made to approve.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

#### **UNSCHEDULED PUBLIC APPEARANCES**

-None

Motion to adjourn at 6:22 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

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**John Schaber, Mayor**

Attest:

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**Nick Koverman, City Administrator**