

**MINUTES of the ST. CHARLES CITY COUNCIL  
For Tuesday, March 26, 2013 held at 7:00 p.m. at  
830 Whitewater Avenue  
St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber (absent)  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Rick Schaber (Park and Rec Director) Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Cathy Groebner, Dan White, and Bryan Todd.

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: Wayne Getz  
No discussion.  
Motion carried.

**4. Notices and Communications.** A letter to legislative representatives was presented to the Council to send for support of bike trail funding. The tentative schedule for the St. Charles Clean Up day was presented. A thank you letter from Project Fine was submitted.

**5. REVIEW OF FINANCIALS.** No comments.

**6. Ordinance #562 2013 Electric Utility Rates.** The first reading of the proposed electric rates was reviewed. With no further questions, a motion was made to approve the first reading.

Motion to approve: **Orv Dahl**  
No discussion.  
Motion carried.

**7. Resolution #04-2013 3.2 Liquor License-Borderline Pizza.** A resolution was presented for 3.2 Liquor License including a Sunday license for Borderline Pizza. A motion to approve Resolution #04-2013 was made.

Motion to approve: **Dave Braun**  
No further discussion.  
Motion carried.

**8. Resolution #07-2013 MN Proppant Escrow Agreement Termination.** Admin. Koverman reviewed the resolution that would terminate the agreement with MN Proppant that originally escrowed an account of \$15,000 for the purpose of studying and researching proposals/information provided by the company. All funds used were approved by the company representative and Admin. Koverman expressed that there was no longer a need for the funds given the council's past decision. Returning the funds was outlined in the agreement. A motion to approve the resolution was made.

Motion to approve: Wayne Getz  
No further discussion.  
Motion carried.

**9. 2013 Seal Coat Projects.** The quotes for the 2013 seal coat projects were included in the Council packet for review. The recommendation by WHKS was to award the projects to Pearson Bros. out of Hanover, MN in the amount of \$38,414.75. A motion to approve the estimate and award the project to Pearson Bros. was made.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

**10. Janitor/Building Maintenance Position.** Admin. Koverman expressed that a resignation had been submitted for the position of janitor. Staff advertised and interviewed and made the recommendation of Jill Woodard to fill the 10 hour a week vacancy.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

**11. Liability Coverage Waiver Form.** This annual form does not waive the city's tort liability coverage of \$500,000 per occurrence. A motion was made to approve the form for the LMCIT.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

**12. 2013 Bike Extension.** Rick Schaber, the park and recreation director, was present to discuss the recommendation by the Park Board to approve the 2013 bike extension project. The project would cost \$27,500 and include one bridge, but would be completed in lime. When asked when the project might be completed Mr. Schaber stated by the end of the year, but that he could not firm up a date. A motion to approve the project was made.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

**13. Aquatic Center Shower Repairs.** Mr. Schaber reviewed the shower facilities at the aquatic center and stated that he received bids to repair the services and after working with two contractors he firmed up a price. The price to fix the units was \$5,791.00 These funds would come from the Whitewater Trailblazer donations. A motion to approve the repair was made.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

#### **UNSCHEDULED PUBLIC APPEARANCES**

-Dan White thanked the Council for their decisions over the last few weeks citing several of the issues.

Motion to adjourn at 7:19 p.m.

Motion to approve: **Orv Dahl**

Motion declared carried.

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**