

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, May 12, 2015 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

Dave Braun
Orv Dahl
Wayne Getz
David Kramer
John Schaber

MEMBERS ABSENT:

None

STAFF PRESENT:

Ken Frank (Police Chief), Lyle Peterson (Fire Chief), Jeff Hardtke (Ambulance Director), and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Dan White, Duane Stark, Alice Stark, Jose Rivas (CRW Architects), Rick Engstrom (WHKS), Mark Roubinek, Travis Lange (Benike), Cathy Groebner, Alissa Blaha (SMIF), and Craig Hilmer (Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor John Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA: delete 7g.) School Board report. Addition: 12.) 2015 Summer Park and Rec Hiring List

Motion to approve the agenda: **Orv Dahl**

No discussion.

Motion carried.

4. MEETING MINUTES

-April 6, 2015

Motion to approve: **Wayne Getz**

Motion carried.

-April 8, 2015

Motion to approve: **Orv Dahl**

Motion carried.

-April 14, 2015

Motion to approve: **David Kramer**

Motion carried.

5. APPROVAL OF May PAYABLES

Motion to approve payables: **Orv Dahl**

6. Notices and Communications. Update on the Project Fine fundraiser. Information from Southern Minnesota Initiative Foundation that demonstrates their involvement within our county and community.

7. Reports of Boards and Committees: Various reports were given by Council.

- 8. Community Foundation-Alissa Blaha-SMIF Foundation.** Alissa Blaha presented information to the City Council regarding the formation of a community foundation. She outlined the purpose, roles and responsibilities of a board and outlined for the Council next steps. She offered her services and help in taking next steps and then outlined various programs for fundraising and generating interest and awareness for the foundation. The Council did not have any questions and Admin. Koverman relayed that he would work with Supt. of Schools Mark Roubinek to look at next steps.
- 9. Drainage Concern-1591 Oakview Drive.** Rick Engstrom from WHKS Engineering, the city's civil engineer, addressed the Council and outlined portions of his memo related to an April 20, 2015 site visit with Clm. Getz and Kramer along with Admin. Koverman and the homeowners of Alice and Duane Stark. He highlighted the lot as Lot 15 in Doty's Subdivision that was constructed in 1980 and defined it as a usable lot with water and sewer stubbed to the lot. He outlined that the general lot before the improvement generally sloped to the west toward the property of Alive Stark at 1591 Oakview Drive. He relayed that in order to capture any potential drainage the city installed a swale that would move the water to the street. He stated that through conversation with the owner other potential options were reviewed as far as diverting the water to the south, but that it would direct water onto private property and without an agreement for a drainage easement he could not recommend that as an option. He recommended deepening the swale to the Council as a potential option. Mayor Schaber asked for any questions or comments and Clm. Kramer expressed that he would concur with the recommendation to enhance the swale. Duane Stark requested to address the Council. He asked that in addition to the proposed recommendation that the Council consider the following additional proposal. He requested the following: 5 yards of dirt/5 yards of sand to provide a slope away from the house foundation, replacement of fiberglass insulation in the basement, bleach, a dehumidifier, and the use of more electricity consumed by the dehumidifier/furnace. Clm. Braun asked for clarification of whether the basement was wood or concrete. Mr. Stark acknowledged that in fact it was a wood basement. Clm. Braun expressed that he did not believe the damage would have been caused in the year and a half timeframe. Clm. Getz concurred. It was asked whether or not the material taken from enhancing the swale would be usable material. Mr. Engstrom felt that the material would not be usable. Hearing no further discussion, a motion was made to approve the project to enhance the swale. No further discussion was held.
Motion to approve: **Wayne Getz**
No further discussion.
Motion carried.
- 10. EMS Building Update.** Travis Lange from Benike Construction highlighted for the Council how through working with CRW Architects and the EMS building committee that the group has worked to receive estimates on the proposed scope of the fire/ambulance building and has been working to bring the budget in line. As one of their last April meetings, the group elected to move forward with letting the project out for formal bids. However, Lange did clarify that only the first project of the ambulance/fire hall was let for bids and that the committee was hoping to review an alternate plan before letting the project for bid. It is still the goal of the committee to have them be part of a single project, but that the savings would still be realized. Jose Rivas expressed his appreciation to both Benike and the committee as the scope of the project has been changed and altered over time in order to try and stay within the project budget. Clm. Braun asked what happens if the project comes in over budget. Lange explained that there are alternates that were placed in as options, but Admin. Koverman also added that until they have real numbers, it would be at that time that further discussion would need to be held. No further questions were asked.
- 11. Blandin Foundation Update.** Mayor Schaber, Admin Koverman and Supt. of Schools Mark Roubinek highlighted for the Council the training experience and how the three feel that with the cohort of 24 residents that potentially new life will be put back into the community and projects.
- 12. 2015 Summer Park & Rec Hirings.** The Council reviewed the summer hiring list and a motion to approve the list was made.
Motion to approve: **Dave Braun**
No further discussion.
Motion carried.

Motion to adjourn at 6:43 p.m.
Motion to approve: **Wayne Getz**
Motion declared carried.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator