

**MINUTES of the ST. CHARLES CITY COUNCIL  
for Tuesday, May 24, 2011 at 7:00 p.m.  
830 Whitewater Avenue  
St. Charles, MN 55972**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Nick Koverman City Administrator

**OTHERS IN ATTENDANCE:** Pat Glynn, Dan White, and Mike Michaud (Juhl Wind).

**1). ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:01 p.m.

**2). PLEDGE OF ALLEGIANCE**

**3). APPROVAL of the AGENDA:**

**Motion to approve the agenda: John Schaber**

**Motion carried.**

**4). NOTICES AND COMMUNICATIONS. Reviewed those found in the packet.**

**5). Review of Financials.**

**6). Juhl Wind Feasibility Study.** Mike Michaud, the vice president of engineering, was present with Corey Juhl, partner in Juhl Wind, available by phone conference to present the feasibility study for the City of St. Charles. Mr. Michaud began by giving some brief history on Juhl Wind and then expressed that the reason for the study was to determine whether or not it makes sense to put windmills in St. Charles. The study encompasses road accesses, substation plans, the type of wind turbines, wind speeds, layout. Mr. Michaud called a potential project "very respectable based on wind factor and said a project would be "viable." He estimated that capacity factor at just over 32 percent and generating over 8 MW of power annually. Mr. Juhl indicated that he wanted to continue to work with the City to provide some data on a potential property on the north side of St. Charles. He expressed that he would have a report to the Council at their June meeting. A motion was made to accept the Feasibility Study presented by Juhl Wind.

**Motion to accept: John Schaber**

**No further discussion.**

**Motion declared carried.**

**7). Resolution #11-2011 2-day Temporary 3.2 Liquor License-America Legion.** The Council discussed the license the American Legion was taking on behalf of the Winona County Fairboard. Clm. Braun and Schaber expressed concern that the liquor would be kept to the site of the beer tent. Both Admin. Koverman and Mayor Spitzer shared what knowledge they had, but that it had been stated that the Fairboard did not want beer in the midway. After further discussion, the Council wanted to add a provision to the resolutions for both Resolution 11-2011 and 12-2011 that would restrict the consumption of beer to inside a fenced area by the tent or within the grandstand area. Admin. Koverman would make those additions to the resolution. A motion was made to approve the 2-day 3.2 liquor license to the American Legion with the added provisions receipt of necessary liquor liability documentation.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

**8). Resolution #12-2011 3-day 3.2 Temporary Liquor License-American Legion.** A motion was made to approve the resolution with the same additional language as would be added to Resolution #11-2011.

**Motion to approve: Dave Braun**

**No further discussion.**

**Motion declared carried.**

**9). Comprehensive Plan.** Mayor Spitzer briefly reviewed the plan and commended the group for completion. The comprehensive steering committees were thanked for their time and effort as was the EDA and members of the Council and subsequent committees. Final pictures and formatting will be added, but the text was complete to date. A motion was made to adopt the comprehensive plan.

**Motion to approve: Wayne Getz**

**No further discussion.**

**Motion declared carried.**

**10. Ambulance Purchase Request.** Ambulance Director Jeff Hardtke was present to request that the Council approve the budgeted purchase of the stair chair for the second unit. The planned expense was just over \$2,400, which was the same cost of the original unit. Mayor Spitzer expressed his support of the purchase as he looked at both units. It was discussed how the unit potentially saves work comp claims by the ambulance department. A motion was made to purchase the second stair chair.

**Motion to approve: John Schaber**

**No further discussion.**

**Motion declared carried.**

**11. BTYR-Winona Region Update.** Admin. Koverman provided a brief update of the plan indicating that the plan had initially been submitted, but that the State returned it for some additional information. He then outlined the plan for the deployment ceremony on the 31<sup>st</sup> and requested that EMS units be available or sent if possible. He indicated that he had made contact with Lewiston and Goodview and St. Charles to give a heads up and that if volunteers could be found it would be up to the department. The Council supported the effort as it was expressed that a few families from St. Charles, Lewiston, and Altura were being deployed and that this was how we could show our support. A motion was made to give discretion to the administrator to utilize St. Charles units as needed for the event.

**Motion to approve: John Schaber**

**No further discussion.**

**Motion declared carried.**

**12. I-90 Commercial Sign.** Admin. Koverman expressed that the EDA had reviewed the idea of signs for the I-90 Business Park and that they had chosen Shea Designs to go with. Two options were presented to the Council for consideration. After reviewing a few minor changes were made and a motion to approve the purchase of two signs for \$2,990.00 with the additions recommended was made.

**Motion to approve: Orv Dahl**

**No further discussion.**

**Motion declared carried.**

**13. Resolution #13-2011 I-90 TED Agreement.** Admin. Koverman highlighted the request by DEED to provide a resolution that indicated what the cost match by the City of St. Charles would be in order to qualify for the TED grant dollars of \$500,000. As the resolution indicated the land purchase qualified as the cost match in order to receive the \$500,000 grant from the Department of Employment and Economic Development. A motion to approve the resolution was made.

**Motion to approve: John Schaber**

**No further discussion.**  
**Motion declared carried.**

*Unscheduled Appearances. None.*

**A motion to adjourn the meeting at 8:09 p.m.**  
**Motion to approve: John Schaber**  
**Motion declared carried.**

---

**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, Administrator**