

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, October 11, 2016 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
Mayor John Schaber
Dave Braun
Orv Dahl
Wayne Getz
David Kramer

STAFF PRESENT: Kyle Karger (PW Supt.), Kristine Engstrand (City Accountant) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Craig Hilmer, Dan White, Steve Jacob (Winona County Commissioner), and Jill Veerkamp (St. Charles Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve: **Wayne Getz**
No discussion.
Motion carried.

4. Meeting Minutes

-September 13, 2016
Motion to approve: **Orv Dahl**
No discussion
Motion carried.

-September 27, 2016
Motion to approve: **Dave Braun**
No discussion.
Motion carried.

5. October Payables.

Motion to approve: **David Kramer**
No discussion.
Motion carried.

6. Notices and communications: None.

7. Reports of Boards and Committee:

Reports were given.

8. Winona County Board Update. Commissioner Steve Jacob was present to provide a brief County update. He highlighted the revised contract with SELCO and that the Board approved what SELCO asked for on behalf of the libraries for 2017-2018. In addition, funding to the local food shelf will continue in the amount of \$7,200 and that the recycling program will continue and that residents received their refund checks and that he understood the city has elected to continue on its own. He reported that over 800 ATV stickers have been issued for the 3 year sticker for 2016. He finished that a final public hearing will be held

with respect to frac sand October 13 and that he has offered compromising language within the amendment. No comments or questions were asked.

9. Resolution #24-2016 CUP Gathje Construction. Admin. Koverman presented the resolution for consideration as well as the staff report considered by the Planning & Zoning Commission. The findings and facts were read aloud as well as the single condition related to the approval of the 3-unit townhome. The Findings and Facts were relayed as the following:

1. The conditional use will not be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the neighborhood, because the subject proposal is in line with the character of building neighborhoods and networks.
2. The request will not be detrimental to the public welfare or to property or improvements in the neighborhood because it will support and encourage a mix of housing type, density, and costs.
3. Similar structures and uses already exist in the R-3 District and are a benefit to the community while meeting the zoning standards of the R-3 District.
4. It meets the goals of the Comprehensive Plan to encourage a mixed housing neighborhood offering a variety of housing densities, types, and cost.

CONDITION OF CUP: The petitioners will abide by all representations they or their agents made during the hearing process, to the extent, the Planning and Zoning Commission did not negate those representations and to the extent, they are not inconsistent with the spirit or letter of explicit conditions to the request.

Mayor Schaber asked if there were any additional comments or questions related to the proposed CUP. Hearing none he called for a motion. A motion to approve the resolution as presented was made.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

10. 2016 Preliminary Enterprise Budgets. City Accountant Kristine Engstrand presented the 2016 preliminary enterprise budgets. She highlighted the various changes within the budget and highlighted that no increases has been planned at this time for rates, but that Mike Bubany from David Drown and Associates was going to review the schedules and would be present at the November 9th City Council meeting. No additional questions were asked.

11. Health Insurance Amendment. Admin. Koverman highlighted for the Council that the current plan design had been discontinued and was being increased. In an effort to explore potential options staff contacted Bill Singer of the A.T. Group and he presented an option that has been tentatively presented to employees. Koverman explained that he is looking for a motion to seek a possible contract amendment for both IBEW and LELS for a health insurance option. He is also exploring another option with the Southeast Service Cooperative to compare rates, but that it is a self-insured pool. A motion was made to explore the contract amendment for a health insurance option as well as information from the Southeast Service Cooperative.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

12. Braun License Agreement for Use of Land. Supt. Karger highlighted information contained in the council packet that discussed the proposed use of a former quarry a mile from city limits owned by Bruce

and Margaret Braun. Supt. Karger reviewed the need for the site and the benefits of this location. Through discussion with the Winona County Planning Department however, the city will need to work with Brauns to go through a Conditional Use Permit process with Winona County and the St. Charles Township board. He is proposing that the city would help the Brauns with the process as part of our agreement. A motion was made to work with Brauns in acquiring the necessary permitting with a tentative approval of the contract after receiving the required Conditional Use Permit.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

13. 2016-2017 Winter Park and Rec Brochure. Motion made to approve brochure as presented.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

14. Library Board Resignation. Evonne Horn's resignation was submitted by recommendation of the Library Board for approval of her resignation. A motion was made to approve the resignation.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

Dan White at 730 Whitewater Avenue briefly discussed the importance of going to the poles and the public transit system.

Motion to adjourn at 6:38 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John P. Schaber, Mayor

ATTEST

Nick Koverman, City Administrator