

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, October 28, 2014 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

John Schaber

Dave Braun

Orv Dahl

Wayne Getz

Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: David Kramer, Dan White, Craig Hilmer (St. Charles Press), Alice Stark, Duane Stark.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **John Schaber**

No discussion.

Motion carried.

4. Notices and Communications. Admin. Koverman relayed that he had sent the Council the 2014 Legislative Update of Laws from the League of Minnesota Cities.

5. Review of Financials. No discussion.

6. Ordinance #571 Amending Mayor and Council Salaries. Mayor Spitzer asked if there was any discussion on the second reading of the ordinance. Hearing none, he called for a motion to approve the second reading.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

7. Policy for Ensuring Security of Not Public Data. Admin. Koverman relayed that the state legislature passed a ruling in 2014 that required cities to establish additional security measures to help ensure that private data are only accessible to persons whose work assignment reasonably requires access to the data and is only being accessed by those persons for purposes described in the procedures. Koverman continued that past law suits alleging the unauthorized access of private data by public employees prompted the change. With no further questions, a motion was made to approve the policy.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

8. Boy Scout Community Center Request. Mayor Spitzer discussed that he had been approached by the Cub Scouts to utilize the community and receive a waiver of the fee. Mayor Spitzer explained that the civic organization had lost their use of various spaces or that rent prices were too high. Mayor Spitzer hoped the Council would allow them to use the space for free given the civic nature of the organization. Clm. Braun and Dahl agreed. Admin. Koverman asked about Boy Scouts and Girl Scouts to be fair to all civic groups of this

nature. The council agreed that civic “youth” organizations would receive the benefit. A brief discussion of the pinewood derby mishap was held, but that under new direction that the use of graphite spray would be dramatically reduced. A motion was made to allow civic youth organizations the right to use the facility with a waived fee for 6 months.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

- 9. Commercial Rehab Request 08-14.** Admin. Koverman highlighted a request for \$10,000 of the Commercial Rehab Program dollars for the repair of the roof at the former Borderline Pizza now owned by Nancy Heim. The total project cost was \$71,630. The work will be completed by a licensed contractor and the project fell within the program guidelines. The Economic Development Authority also reviewed the request and recommended approval of the request. A motion to approve \$10,000 to Nancy Heim for repair of the roof was made.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-Duane Stark at 1591 Oakview Drive. Mr. Stark presented a drainage concern to the Council. He hoped a group of the Council would be able to visit the site to gain a better understanding. Mayor Spitzer expressed that he knew that there were various pieces to the issue and asked that it be brought back to Council for the next meeting.

-Dan White at 730 Whitewater Avenue Apt. 2. Mr. White reminded Council of the November 4 ballot and the issue of the EMS Building. He wished everyone good luck.

Motion to adjourn at 6:16 p.m.

Motion to approve: **Dave Braun**

Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, City Administrator