

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, September 8, 2015 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer (absent)
Dave Braun (absent)
Orv Dahl
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Kristine Huinker and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Dan White, Bryan Todd (Post Bulletin) and Craig Hilmer (St. Charles Press).

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve: **Orv Dahl**
No discussion.
Motion carried.

4. MEETING MINUTES

-August 18, 2015

Motion to approve: **Wayne Getz**
No further discussion.
Motion carried.

-August 25, 2015

Motion to approve: **Orv Dahl**
No further discussion.
Motion carried.

5. APPROVAL of SEPTEMBER PAYABLES

Motion to approve: **Wayne Getz**
No further discussion.
Motion carried.

6. Notices and Communications. None.

7. Reports of Boards and Communications. Various reports were given.

8. 2016 Preliminary Budget Discussion. Kristine Engstrand demonstrated for the Council that if the goal is to only levy for the EMS building of 8.16 percent, then an adjustment to the Capital Improvement Plan from \$290,000 to \$275,600 would need to be made. This would be a one-time fix and would be increased in 2017. This was the cleanest of the options available to the Council. No further questions were asked of staff related to individual line items. Admin. Koverman outlined the remainder of the budget process. The preliminary levy will be presented at the September 22nd meeting with a final levy presented at the first meeting in December. No further questions were asked.

9. Resolution #23-2015 EDA Levy Adoption. Admin. Koverman presented the Council with the EDA levy that is presented annually as a separate line item on the tax statement for the EDA levy. The amount is based on the taxable market value which increased. The amount for the 2016 levy will increase from \$34,086 to \$34,859. No further questions were asked. A motion to approve the resolution was made.

Motion to approve: **Orv Dahl**
No further discussion.
Motion carried.

10. Administrator's Review Letter. Mayor Schaber presented a letter for approval from the City Council for Administrator Koverman's review. No further comments were added.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-Dan White at 730 Whitewater Avenue relayed to the Council that he felt Gladiolus Days went well and that the Rolling Hills Transit service continues to be a valuable service to the community.

Motion to adjourn at 6:12 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator