

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**for Tuesday, August 11, 2010 at 7:00 p.m.**  
**830 Whitewater Avenue**  
**St. Charles, MN 55972**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Nick Koverman City Administrator  
Kyle Karger, PW Supt.

**OTHERS IN ATTENDANCE:** Mike Bubany (David Drown & Associates), Dan White, and Craig Hilmer

**1). ESTABLISH QUORUM/CALL TO ORDER**

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

**2). PLEDGE OF ALLEGIANCE**

**3). APPROVAL of the AGENDA with the following deletion/addition:**

- 18. Resolution #27-2010 Onsale/Sunday Liquor Patriot's Pub
- 19. Ministerial Request for Community Center
- 20. August 24, 2010 Regular Meeting change

Motion to approve the agenda: John Schaber

Seconded by: Dave Braun

Motion carried.

**4). APPROVAL of the MINUTES**

**July 13, 2010**

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion carried.

**July 27, 2010**

Motion to approve: Wayne Getz

Seconded by: Dave Braun

Motion carried.

**5). AUGUST PAYABLES**

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion carried.

**6). Notices and Communications**

**7). Reports of Boards and Commissions.** Various reports were given.

**8). Juhl Wind.** Tyler Juhl was present and discussed the opportunity of two 2-Megawatt turbines from Unisom a South Korean manufacturer. Mr. Juhl expressed that they had worked with Suzlon the second largest manufacturer of wind turbines in the country and in fact helped them to establish in the United States. He discussed the potential of two sites for the project and will be relaying more information as he follows up with Unisom. The Mayor asked about a timeline and he expressed as soon as early next year. The group is looking to gain certification in the U.S. market and this would be an attractive and quick project for the company. With no other questions, a motion was made to express support for the project considering the state and federal mandates for green energy.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

Mayor Spitzer requested that a letter of support be sent to Unisom in care of Juhl Wind.

**9). Mike Bubany, David Drown and Associates Refinancing of Existing Debt.** Mr. Bubany presented information to the Council regarding the potential savings through refinancing existing debt that the City currently holds. He referred to General Obligation bond debt and Electric Fund debt. Mr. Bubany provided estimates of potential savings and discussed the process as well as the pros and cons of the refinancing early. He also discussed that as one potential avenue the refinancing could be rolled into new project costs which Mr. Bubany recommended doing to save on underwriting fees if projects looked feasible. Clm. Schaber initially expressed that it was not something he felt comfortable jumping into. After further discussion it was understood that completing an Official Statement would take several weeks and would simply put the Council in the position to go for a rating review and would cost them nothing in order to give Council more time to review other projects such as the wind project or potential I-90 project. A motion was made to move forward with Mike Bubany completing an Official Statement and for Mr. Bubany to come back at a future Council meeting to review our options.

Motion to approve: Wayne Getz

Seconded by: Dave Braun

Motion declared carried.

**10). 2011 Budget.** Administrator Koverman began the discussion by reviewing that very changes had been made to the government side of the budget and highlighted only a \$9000 increase to the Fire department, while most budgets remained unchanged.

However, he pointed out that due to upcoming union negotiations, nothing had been factored for wages. He then highlighted the fact that while LGA has been certified at the current amount of roughly \$840,000, he suspects that a 2011 unallotment may occur and told Council not to plan on the full amount. Because the levy cap is in effect, he also stressed that similar to last year the Council should look at adopting the fully allowed levy. He reviewed the 2011 Capital Improvement list and expressed that the main items on the governmental side were the street sweeper for \$160,000 and a 13<sup>th</sup> Street Project. According to Supt. Karger however, that project had been pushed back to 2016 due to

improvements made in 2009. Other items that will come due this year will be the 800 Megahertz radio system that the County has agreed to purchase up front, but then will require repayment of approximately \$50,000 plus cost of installation. A determination had not been made by the County as far as a payback timeline. In addition, he outlined quotes for the City Hall roof as well as the library that were in the packet. City Hall is planned for 2011 and the old Library portion of the roof had not been planned.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

**11). ORDINANCE #537 Rules of Order**

Motion declared carried: Wayne Getz

Seconded by: Orv Dahl

Motion carried.

**12). Garage Rental**

The Council received a request from a private individual asking to rent the garage at 637 Church Avenue which the city owns. After checking with the League of Minnesota Cities concerning issues with renting out city property, it was decided that for liability reasons it would not be allowed to rent this garage out.

Motion to approve: Dave Braun

Seconded by: Orv Dahl

Motion carried.

**13). Request for Action – DEED Grant Feasibility Study**

The Dept. of Employment and Economic Development has suggested that the City get estimates and plans from an engineering standpoint for the I90 Business Park. The cost of a feasibility study is \$14,250 and would be taken out of the EDA fund.

Motion to approve: John Schaber

Seconded by: Wayne Getz

Motion carried.

**14). Administrative Assistant Training Period**

Discussion was held on the training period for new Administrative Assistant Cassie Leppien who will be starting employment with the City on Monday, July 19<sup>th</sup>. Because there has been a gap of approximately three months since Ms. Rognholt left the city's employment, several things have not been accomplished and therefore it is requested that Ms. Leppien be allowed to work full-time for at least one month to help get things caught up and to allow for training. The Council felt that this was a good idea.

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion carried.

**15). Resolution #23-2010, Appointing Election Judges**

A Resolution Appointing Election Judges for the State Primary Election on August 10, 2010 and the General and Municipal Election on November 2, 2010 was presented to the Council.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

The Council tabled #9 on the agenda until the July 27<sup>th</sup> meeting when a representative of Juhl Wind would possibly be able to attend the meeting with information.

Motion to approve: Dave Braun

Seconded by: Wayne Getz

Motion carried.

Motion to adjourn at 7:30 p.m.

Motion: John Schaber

Seconded by: Orv Dahl

Motion carried.

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, Administrator**

STATE OF MINNESOTA }  
COUNTY OF WINONA } ss  
CITY OF ST. CHARLES }

I, the undersigned, being the City Clerk for the City of St. Charles, a municipal corporation duly organized and existing under the laws of the State of Minnesota, hereby attest and certify that:

- 1) As such officer, I have the legal custody of the original records from which the attached Minutes was transcribed;
- 2) I have carefully compared said Minutes with said original records;
- 3) I find said resolution to be true, correct and complete transcript from the original minutes of a meeting of the City Council of said City held on the indicated Minutes;
- 4) The attached Minutes is a true and correct copy of the Minutes on file in the office of the Clerk/Treasurer for the City of St. Charles, Minnesota; and

- 5) Said meeting was duly held pursuant to due call and notice thereof as required by the laws of the State of Minnesota.

WITNESS, my hand officially as such officer and the seal of the City of St. Charles, Minnesota, this 11th day of August 2010.

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Janell Dahl  
City Clerk  
City of St. Charles, Minnesota