

MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, July 13, 2010 at 7:00 p.m.
830 Whitewater Avenue
St. Charles, MN 55972

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Janell Dahl, Deputy Clerk

OTHERS IN ATTENDANCE: Eric Corson, Wes Sexton, Lyle Peterson, Craig Hilmer

1). ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

2). PLEDGE OF ALLEGIANCE

3). APPROVAL of the AGENDA with the following deletion and addition:

- 15. Omit July 27, 2010 Regular Meeting and Add Resolution #23-
2010 Approving Election Judges

Motion to approve the agenda: John Schaber

Seconded by: Orv Dahl

Motion carried.

4). APPROVAL of the MINUTES

June 8, 2010

Motion to approve: Wayne Getz

Seconded by: Orv Dahl

Motion carried.

June 22, 2010

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

5). JULY PAYABLES

Motion to approve: Wayne Getz

Seconded by: John Schaber

Motion carried.

6). Notices and Communications

7). Reports of Boards and Commissions. Various reports were given. Mr. Braun was unable to attend the Library Board meeting until late and Mr. Schaber was unable to attend the School Board meeting. There were several positive comments about the police officers at the fair for the various events.

8). DJ Liquor/St. Charles Cold Storage Minor Subdivision:

Mr. Eric Corson, attorney representing Mr. Wes Sexton was present to explain that the required information for a revised common lot line agreement had been finalized and was sent to City Attorney Wayne Schauble. Hearing no further discussion, it was agreed that all requirements have now been met and a copy of the certificate of survey was given to Ms. Dahl. Mr. Corson requested a copy of the certified minutes of this meeting be sent to him once they have been approved. A motion was made to approve the minor subdivision.

Motion to approve: John Schaber

Seconded by: Wayne Getz

Motion carried.

9). Juhl Wind Turbine Opportunity:

There was not a representative of Juhl Wind present so the Council moved on to the next agenda item and will come back to this item later.

10). Fire Department Request for Additional Tanker Truck Funds

Lyle Peterson was present to update the Council on the tanker truck. He explained all of the work that has been completed so far and what still needed to be done. At this time he is asking the Council for funds to be expended from their investment fund in the amount of \$10,000 to finish the work that has not been completed which will require additional funds. He also explained that everything that has been completed on this truck so far has been done with over 100 volunteer hours.

Mr. Peterson told the Council that the firemen will volunteer to help with the Ronald McDonald Motorcycle Rally on July 25th; and that the lettering has been done for the front windows on the firehall.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

11). ORDINANCE #537 Rules of Order

Motion declared carried: Wayne Getz

Seconded by: Orv Dahl

Motion carried.

12). Garage Rental

The Council received a request from a private individual asking to rent the garage at 637 Church Avenue which the city owns. After checking with the League of Minnesota Cities concerning issues with renting out city property, it was decided that for liability reasons it would not be allowed to rent this garage out.

Motion to approve: Dave Braun

Seconded by: Orv Dahl
Motion carried.

13). Request for Action – DEED Grant Feasibility Study

The Dept. of Employment and Economic Development has suggested that the City get estimates and plans from an engineering standpoint for the I90 Business Park. The cost of a feasibility study is \$14,250 and would be taken out of the EDA fund.

Motion to approve: John Schaber
Seconded by: Wayne Getz
Motion carried.

14). Administrative Assistant Training Period

Discussion was held on the training period for new Administrative Assistant Cassie Leppien who will be starting employment with the City on Monday, July 19th. Because there has been a gap of approximately three months since Ms. Rognholt left the cities employment, several things have not been accomplished and therefore it is requested that Ms. Leppien be allowed to work full-time for at least one month to help get things caught up and to allow for training. The Council felt that this was a good idea.

Motion to approve: John Schaber
Seconded by: Orv Dahl
Motion carried.

15). Resolution #23-2010, Appointing Election Judges

A Resolution Appointing Election Judges for the State Primary Election on August 10, 2010 and the General and Municipal Election on November 2, 2010 was presented to the Council.

Motion to approve: John Schaber
Seconded by: Dave Braun
Motion carried.

The Council tabled #9 on the agenda until the July 27th meeting when a representative of Juhl Wind would possibly be able to attend the meeting with information.

Motion to approve: Dave Braun
Seconded by: Wayne Getz
Motion carried.

Motion to adjourn at 7:30 p.m.
Motion: John Schaber
Seconded by: Orv Dahl
Motion carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, Administrator

STATE OF MINNESOTA }
COUNTY OF WINONA } ss
CITY OF ST. CHARLES }

I, the undersigned, being the City Clerk for the City of St. Charles, a municipal corporation duly organized and existing under the laws of the State of Minnesota, hereby attest and certify that:

- 1) As such officer, I have the legal custody of the original records from which the attached Minutes was transcribed;
- 2) I have carefully compared said Minutes with said original records;
- 3) I find said resolution to be true, correct and complete transcript from the original minutes of a meeting of the City Council of said City held on the indicated Minutes;
- 4) The attached Minutes is a true and correct copy of the Minutes on file in the office of the Clerk/Treasurer for the City of St. Charles, Minnesota; and
- 5) Said meeting was duly held pursuant to due call and notice thereof as required by the laws of the State of Minnesota.

WITNESS, my hand officially as such officer and the seal of the City of St. Charles, Minnesota, this 11th day of August 2010.

Janell Dahl
City Clerk
City of St. Charles, Minnesota