

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, June 22, 2010 held at 7:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman, Administrator
William Eckles, Chief of Police

OTHERS IN ATTENDANCE: Lyle Peterson (Fire Chief), Craig Hilmer, and Nancy Heim.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA with the following additions:

7. Minor Subdivision DJ Liquor/St. Charles Cold Storage-REMOVED

11. Garage Rental

12. Safe and Sober Resolution #22-2010

Motion to Approve: John Schaber

Seconded by: Dave Braun

Motion declared carried

4. Notices and Communications:

Admin. Koverman shared a communication from Supt. Karger regarding the recent June 17 house move of John Decker and the subsequent storm that took out power and ripped down many trees along Richland and St. Charles Avenue. Crews began working at 9:30 p.m. Thursday evening and continued until roughly 7 p.m. Friday night helping residents restore power. Mayor Spitzer thanked the city crew and emergency crews for their work.

Mayor Spitzer informed the Council of an open house for the new Historical Society July 17 from 6-9 p.m. and invited the Council.

5. Review of Financials

No comment.

6. Proclamations were made for Justin Kramer and Anthony LeClair. Mayor Spitzer read proclamations commending the two youth for their Eagle Scout projects and service to the community through the Boys Scouts of America.

7. St. Charles Fire Department Investment-USDA Ladder Payoff—Admin. Koverman in working with the St. Charles Fire Department reviewed their investment of \$103,000 that was called. In reviewing the reinvestment with Smith Barney representatives the best option was 7 and 8 year step-up investments that began with yields of 3.1% The current interest being paid on the ladder truck (KME) was 4.65 percent. The truck payoff is at \$34,872. There does not look to be any prepayment penalty and the interest saved would be roughly \$3,200. After discussing this payoff with the Lyle Peterson the Fire Chief and the department reviewing the payoff of the truck early, it would alleviate the additional payment of the tanker truck that was going to use gambling funds to make the payment. The current budgeted payment would go to pay the

tanker payment and would ease the burden of the gambling funds. The Council questioned Chief Peterson to find out if the department was in support of the payoff and Chief Peterson concurred. Admin. Koverman continued to explain that the department would look at other improvements to the fire hall including the apron and perhaps the ventilation system that could be used in a new facility if that project came to fruition. They also would review other investment opportunities and make a later determination with regard to the remaining dollars. A motion was made to pay off the USDA ladder loan payment off.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion carried.

8. Administrative Assistant Recommendation. After the committee interviewed 10 of the 36 candidates for the temporary part-time position, it was the recommendation that Cassandra Leppien be offered the position pending a successful background and reference check. In addition, after reviewing her skills and experience it was also the recommendation of the group to offer the starting wage of \$10.49, which represents the third step on the five step scale. A motion was made to offer Ms. Leppien the position starting at \$10.49.

Motion to approve: Wayne Getz

Seconded by: Orv Dahl

Motion declared carried.

9. Roberts Rules of Order. Mayor Spitzer discussed the Simple Rules of Order for running a meeting as discussed at the Mayors Conference. He expressed that it was a condensed smaller version and uses a lot of the same terminology. The Council asked a few questions with regard to seconds on motions and then Mayor Spitzer asked if they would like to review the rules or instruct Admin. Koverman to bring back the necessary policy pieces in order to adopt the rules. A motion was made to bring back the rules for adoption at the next meeting.

Motion to approve: Dave Braun

Seconded by: Wayne Getz

Motion declared carried.

10. Board of Equalization Appointments. Admin. Koverman reviewed the dates of the Board of Equalization Training in July. The question raised was how often does the members need to be retrained. Admin. Koverman would look into the requirement, but Clm. Schaber and Dahl volunteered with Clm. Braun also added that he would look into attending as well.

11. Garage Rental. The mayor said he received a call from a firefighter asking to store a boat in the garage behind the fire hall. The mayor asked about the feelings of the Council and Clm. Schaber expressed that if there was no liability he would be okay, but that he wanted to look into it further. Fire Chief Lyle Peterson was present and reminded the Council that other pieces of equipment were stored in the shed. The mayor made the suggestion to have Admin. Koverman look into the matter and make a recommendation to Council at the next meeting. The question of liability came up as well.

12. Resolution #22-2010 Safe and Sober. This is an annual resolution as the program is approved through Winona County. A motion was made to approve participation in the Safe and Sober program.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion declared carried.

UNSCHEDULED PUBLIC APPEARANCES--None

13. Closed meeting was called at 7:30 p.m.

Motion to close: John Schaber

Seconded by: Orv Dahl

The regular meeting was reopened at 8:38 p.m. and a motion from Clm. Schaber and seconded by Braun.

A motion to adjourn at 8:39 p.m.

Motion to adjourn: John Schaber
Seconded by: Orv Dahl
Motion carried.

ATTEST

Janell Dahl, Deputy City Clerk

William J. Spitzer, Mayor