

Library Board Meeting Minutes
May 3, 2010

MEMBERS PRESENT

Debbie Spitzer, David Braun, Elizabeth Ellson, Pat Mohs, Kay Phelps, Daniel White, City Administrator Nick Koverman, and Librarian Sharon Grossardt

MEMBERS ABSENT

Jill Mueller, Willa Olivier, Jane Ryan

President Debbie Spitzer called the meeting to order at 6:35 pm.

BOARD MINUTES

The Board approved the minutes of the April 12, 2010 meeting on a motion by Kay Phelps, seconded by Dave Braun. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt reported on the April 13th SELCO Advisory Committee meeting. Current and possible future projects for Library Legacy funding were discussed.

The SELCO Library Foundation board has not met recently.

Friends of the Library have not met.

FINANCIAL & CIRCULATION REPORTS

Sharon Grossardt reported that April circulation was up compared to last year's.

Administrator Koverman reported that money that was going to be pulled from the library's materials budget because of LGA cuts has been restored, thanks to Council members designating their technology stipends for that purpose.

The Petty Cash and Circulation reports for April were approved on a motion by Dan White, seconded by Pat Mohs. Motion declared carried.

FUNDRAISER UPDATE

Sharon Grossardt reported that since the last meeting \$350.00 has been received as donations and an additional \$108.00 has been collected from people picking up silent auction items. We are still holding items totaling \$73.00.

Debbie Spitzer remarked that we will need to find someone to chair the event for 2011.

BUILDING REPORT

Sharon Grossardt pointed out that the tree is gone. It was moved to the elementary school the week before the fundraiser.

Bill Ketter was here to install the shelving extensions on Friday morning, and he was fast, neat, and thorough. Library staff looks forward to easing crowded areas by moving materials onto the 40 new shelves. Friends of the Library are paying for the shelving.

Sharon Grossardt emailed Janis Martin about her timeline for the mural last week, but she has not yet responded.

LIBRARY LEGACY UPDATE

A regionwide project of SELCO's Legacy funding is the *Poetic Strokes* poetry anthology. One of the poems selected for inclusion is by Kay Phelps. The books are at the printer and will be available later in May.

The Great River Shakespeare Festival has partnered with several libraries in a grant request for programming this summer. If awarded, we will have ticket coupons available for matinee and weekend performances.

E-COMMERCE INCOME

Librarian Grossardt explained that ever since online fine-paying was enabled for patrons, SELCO has been collecting the money for us. They report it quarterly. Libraries were asked to specify how they want SELCO to handle their funds:

- Send a check to the library
- Keep funds on account at SELCO until income totals \$100, then send a check to the library
- Apply to automation fees

Money collected on behalf of our library the first quarter totaled \$0.60. A motion was made by Dan White, seconded by Pat Mohs, that we request that our funds be applied to automation fees. Motion declared carried.

OTHER

Administrator Koverman suggested that the Board should decide on some specific projects for which fundraiser receipts could be earmarked. Some ideas mentioned were the donor recognition tree, a new color copier, and a digital projector and screen.

Dan White said he has had several patrons who use the library's computers tell him how much they appreciate and enjoy them, particularly the new leased computers.

The last STAR (St. Charles Teachers As Readers) Saturday will be May 8th with Kim Ihrke. Liz Ellson said all the teachers who have read have enjoyed the experience.

The summer library program will begin in mid-June and run through mid-August.

The next Board meeting will be June 7th.

ADJOURNMENT

The meeting adjourned at 7:00 p.m. on a motion by Dan White, seconded by Dave Braun. Motion declared carried.